



FOLK & TRADITIONAL ARTS CULTURE GRANTS

GRANT APPLICATION FAQs

The Hawai'i State Foundation on Culture and the Arts (HSFCA) provides limited public funding subsidies to support the preservation of living cultures in the State of Hawai'i through Culture Grants administered by its Folk & Traditional Arts Program.

What are the Culture Grants and what is the Purpose?

There are two types of Folk & Traditional Arts Culture Grants.

- Apprentice Mentoring Grants are for advanced training of cultural practitioners. The grant applicant is a team consisting of an individual cultural practitioner teacher with mastery of a cultural practice and one to three cultural practitioner apprentices. The primary purpose is to groom the next-generation teacher.
- Culture Learning Grants are for inter-generational learning with a focus on children and youth. An applicant is a non-profit organization. The primary purpose is to strengthen cultural knowledge, skills and pride within underserved cultural communities.

What is the Grant Project Implementation Period?

The grant project implementation is for one state Fiscal Biennium of two years, beginning on July 1 of the first year and ending June 30 in the second year.

Application information & materials available on HSFCA website	January 2
Application Deadline (postmarked)	Approximately March 1
Year 1 – Grant project implementation period	July 1 through June 30
Earliest grant project start date	July 1
Latest due date for grant completion report	July 31 (in the following year)
Year 2 - Grant project implementation period	July 1 through June 30
Earliest grant project start date	July 1
Latest due date for grant completion report	July 31 (in the following year)



Who is eligible? - Applicant Eligibility at the time of application

Apprentice Mentoring Grants

- Individual applicants are U.S citizens or U.S. permanent residents.
- Individual applicants are State of Hawai'i residents.
- Individual apprentice applicants are at least 16 years of age.

Culture Learning Grants

- Organization applicants are determined to be non-profit organizations by the U.S. Internal Revenue Service and incorporated in the U.S.
- Organization applicants are based in the State of Hawai'i.
- Organization applicants must meet eligibility requirements per the Hawai'i Revised Statutes.
- Organization applicants must have at least one year of relevant project experience.

What is eligible? - Project Eligibility at the time of application

- Projects must be implemented entirely in the State of Hawai'i.
- Projects must be for folk and traditional arts and practices of the living traditions that are relevant to cultural communities in the State of Hawai'i. Relevant means that they are practiced, taught, learned or shared within the cultural community to which the folk or traditional art or practice belongs.
- Only one application per applicant (teacher, apprentice or organization).

What are the Culture Grant priorities?

- Cultural practices that are not robust in the State of Hawai'i (i.e. few masterful teachers, few practitioners, limited access to learn the practice).
- Cultural practices that are a unique legacy in the State of Hawai'i.
- Cultural communities in the State of Hawai'i with low participation in any HSFCFA program.
- Masterful cultural practitioner teachers who may not be teaching much longer.



Can a current HSFCA grantee apply?

- Current grantees of a Folk & Traditional Arts Culture Grant may apply, if they have completed the first year of their current grant project implementation including final report and public presentation requirements.
- Current grantee organizations of the HSFCA Biennium Grants Program may apply for a Culture Learning Grant, if they have completed the first year of their current grant including final report requirements.

What happens to the Culture Grant applications after the deadline?

- Applications are reviewed by staff for eligibility and completeness. Ineligible or incomplete applications will not be accepted.
- Eligible and complete applications are reviewed and scored by a HSFCA Folk & Traditional Arts Culture Grants Panel, in order to make funding recommendations.
- The funding recommendations are submitted to the HSFCA Board of Commissioners for review and approval.
- Culture Grant applicants are notified of their funding status.

Who are the HSFCA Folk & Traditional Arts Culture Grants panelists?

- Panelists are knowledgeable volunteers without conflict of interest with any of the applications that they will review. They reside in the State of Hawai'i.
- A panel pool is approved by the HSFCA Board of Commissioners, from which 7 individuals who are available to volunteer their time are selected. The panel pool includes previous culture grantees, cultural practitioners, cultural specialists, and university academics with cultural expertise.
- The panel consists of a combination of experienced, repeat and new panelists. One or more of the panelists knows and understands at least one of the applicants' cultures or cultural art forms

How are the Culture Grants funded?

Pending availability of funds, the HSFCA Culture Grants are funded with a combination of federal and state funds. An annual federal grant from the National Endowment for the Arts is matched by state general funds.



What are the requirements for each grant project year?

- Apprentice Mentoring grants must complete 80 hours of lessons/learning activities. Lessons include one-on-one classes, group classes, cultural excursions, and activities such as presentations, performances, demonstrations and lectures that build the apprentice's skill, knowledge and confidence. Apprentices should keep their own notes, which will help with completing the List of Lessons for the final report.
- Culture Learning grants must have a sustained schedule of lessons/learning activities similar to an out-of-school residency.
- Any current grantee must complete their second year grant project including final report and public presentation requirements in order to begin a new Culture Grant project.
- Each grant team must attend a "new Culture Grant orientation".
- Each grantee must complete and submit a Memorandum of Agreement (MOA) and an IRS Form W9 at the beginning of the first year. This applies to the Teacher who receives the Apprentice Mentoring grant and the Culture Learning grant organization's project manager/coordinator.
- Grantees must be available for site visits for monitoring and documentation of project activities.
- A public presentation is required for each year.
- A final report is required for each year. The final report also includes a List of Lessons and a brief description of the public presentation.

What and When is the Public Presentation?

- The purpose is to share what apprentices or students have learned during the grant project year.
- Examples of presentations include participation in a cultural festival, concert or other performance, or exhibit; lecture-demonstration; workshop; community presentation at a public library, senior center, or other gathering.
- Generally it is towards the end of each grant project year.
- Grantees often do more than one, but only one is required for each year.

When is the Final Report due?

The complete final report is due thirty (30) days after the last project activity or July 31 each year, whichever is earliest.



Who completes (i.e. fills out) the Final Report forms?

- Apprentice Mentoring grant –the Teachers and the Apprentices.
- Culture Learning grant – the Organization’s project manager/coordinator.

What about publicity and promotion?

HSFCA must be credited in any promotional efforts. HSFCA promotional language and logos will be provided.

Staff Contact for Information or Assistance

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