

**STATE FOUNDATION ON CULTURE AND THE ARTS
General Board of Commissioners Meeting
250 South Hotel Street, Honolulu, Hawai'i 96813**

The meeting was closed to the public as permitted by the Governor's supplementary proclamations, under which board members will participate by interactive conference technology

Zoom Meeting ID: 962 7278 8195

Wednesday, September 20, 2020 at 10:00am

Members Present:

Lloyd Unebasami, Chairperson, At-Large; Sherman Warner, At-Large; Susan Browne, At-Large; Jane Clement, At-Large; Ronald Michioka, Honolulu County; Allison Wong, At-Large; Karen Tiller Polivka, At-Large; Clyde Sakamoto, Maui County.

Member Absent:

Nalani Brun, Kauai County

SFCA Staff Present:

Jonathan Johnson, Executive Director; Sara Beth Newell, Administrative Services Assistant; Rhiannon Keene, Secretary; Karen A. Ewald, Director, APP Program & Hawai'i State Art Museum; Elizabeth Baxter, Curator; Danica "Nikki" Rosengren, Arts Education; Nathan D. Balcombe, Arts Program Specialist; Kevin T. Grennan, Arts Program Specialist; Katharena Rentumis, Arts Program Specialist; and Susan M. Hogan, Arts Program Specialist.

Others Present:

Patricia Ohara, Deputy Attorney General; Albert Vargas, House Finance.

1. Call to Order:

Chairperson Lloyd Unebasami called the meeting to order at 10:00 a.m.

2. Approval of the Agenda:

A motion to approve the agenda was made by Sherman Warner and seconded by Susana Browne. The motion to approve the agenda was approved unanimously.

3. Statement from the Public:

No written or oral public testimony was submitted or offered.

4. Approval of Minutes of the Board Meeting Held on July 15, 2020:

A motion to approve the minutes of the Board meeting held on July 15, 2020 was made by Sherman Warner and seconded by Susana Browne. The motion to approve the minutes was approved unanimously.

5. New/Continuing Business for Discussion and/or Action:

5.a Gift/Purchase Recommendations for the Arts in Public Places Collection:

Artist Name: Mary Taehee Kim

Title: Yeon U (Mist) Medium: Acrylic on Canvas Completion year: 2020

Dimensions: 72 x 54 inches Fair Market Value: \$2500 Painting Description:

Curator Elizabeth Baxter presented the gift titled Yeon U (Mist) by visiting artist Mary Taehee Kim. Ms. Baxter commented that the artist had presented an exhibition at the East West Center and the center had reached out to the SFCA and Mayor's office on Culture and the Arts if we would be interested in accepting the works as

a gift as the arts was returning to Korea. Commissioner Warner commented that the explanatory statement was fantastic. There was some discussion as to the positive aesthetic merits of the work. Director Jonathan Johnson explained that the SFCA typically does not accept gifts from practicing artists unless they agree that the state will not be purchasing from them in the future. Ms. Baxter explained that the artist and Acquisition committee were aware of the conditions and made the recommendation with the understanding there would be no future purchases from the artist. The conflict of interest clause was reviewed *“Consideration is given to the context in which the gift is offered in order to ensure that the gift is not being given to influence or reward either the HSFCFA or members of the HSFCFA. The HSFCFA will not accept gifts of works of art from the artist as donor nor from galleries, art consultants, or other art agencies with whom the HSFCFA currently conducts or may wish to enter into business relations in the future.”* Commissioner Michioka spoke against accepting the gift because it came from the artist, herself, which gave her entrance into the SFCA collection and set precedent for other less scrupulous artists to complement their credentials by having their work in the SFCA collection. The board discussed the aesthetic merits of the work and the consideration given by the Acquisition committee and the practice of accepting gifts from artists in the past following the policy.

A motion to approve the Gift Recommendations was made Lloyd Unebasami and seconded by Karen T. Polivka. The motion was approved with Ronald Michioka opposing the Gift Recommendation.

5.b. Schedule Recommendations for Acquisition Award Selection Committee:

Recommended schedule for Acquisition Award Selection Committee for December – January 2021.

1. *Annual Juried Exhibition 2021*, The Hui No’eau Visual Arts Center. Mixed media, juried. January 15, 2021 – February 19, 2021.

SFCA Curator Elizabeth Baxter presented one applicant for an Acquisition committee to attend the Annual Juried Exhibition in Maui in January 2021. Depending on the circumstances of COVID-19 travel restrictions, the visit will be either virtual or in person. Commissioner Unebasami made a comment with concern around the recommend in person events at this time. Executive Director Johnson explained the State has specific travel guidelines for state employees and we will be following that guidance. For now and the foreseeable future, all acquisitions will be virtual. A motion to approve the Acquisition Award Selection Committee schedule of visits physically or virtually was made by Allison Wong and seconded by Sherman Warner. The motion was approved unanimously.

5.c. Recommendation of Visual Arts Consultants:

A motion to approve Recommendation of Visual Arts Consultant Maya Portner was made by Sherman Warner and seconded by Allison Wong. The motion was approved unanimously.

5.d. Recommendation for Professional Development Grants for Teaching artist and classroom teachers:

SFCA Arts Educator Danica Rosengren announced to the Board on September 8, 2020 had a panel meeting on the Arts Education and Development. Three proposals were recommended for hybrid and online professional development. A motion to approve Recommendation for the following Professional Development Grants for Teaching artist and classroom teachers was made by Susana Browne and seconded by Sherman Warner.

- The Hawaii Arts Alliance: Professional Development for Pre-school Teachers and Teaching Artists (\$14,000)
- Honolulu Theatre for Youth: Professional Development for Classroom Teachers (\$20,000)
- Maui Arts and Culture Center: Professional Development for Teaching Artists and Classroom Teachers including a 1) Teaching Artist Institute, 2) pacific poetry PD Workshop, and 3) a Virtual Summer Institute with a focus on Cultural Responsiveness in the Arts (\$30,000)

The motion was approved unanimously.

6. Discussion and or Action Regarding FY21 Budget:

Director Jonathan Johnson reviewed the FY21 Budget staff report. Some of the highlights include a 10% restriction by the Legislature, the removal of the No.1 Capitol District Building CIP project, no legislative grants in aid, the OEP has not been issued yet and the Federal grant from the National Endowment for the Arts showed a slight increase. There was no action on the agenda item.

7. Program update: Impact, response, and opportunities of COVID-19 pandemic:

Director Jonathan Johnson gave a program update on the steps the SFCA has taken to address the pandemic. All SFCA staff are 100% telework capable. This means they have access to their work remotely and only report to the office with their supervisor's approval to complete tasks that can only be done in the office. Johnson elaborated on the following highlights:

Major Shifts:

- The SFCA had previously been advocating for engagement that now had to transition to virtual engagement.
- Interactive Office culture we had developed now had to transition to virtual culture.
- Community resource role has grown, providing both technical and programmatic support and guidance.
- Multitasking is challenged – Zoom, E-sign, text, on phone
- Panel Meetings are streamlined – No travel, food, rental cars

Examples of work/initiatives being completed at home.

- Amended Biennium Grants contracts from program support to general operating.
- Designed and launched the CARES Act Grants on-line applications and final reporting system.
- Facilitated panel reviews and awards for Artists in the Schools and CARES Act grants
- Amended Legislative Grants in Aid contract agreements end dates to December 30, 2020.
- New exhibitions in HiSAM were curated from home including label writing
- Digitize all HISAM gallery spaces to scale in the SketchUp 3D rendering program
- All Commissioned Works of Art meetings are virtual.
- Acquisition committees supporting of artists and art organizations Kauai, Maui, Hawaii
- HiSAM from Home
- Weekly interactive zoom classes for students K-5
- Arts First Partnership
- Transition to Online Teaching Artist Institute
- Professional Development

Additional Work Responding to Pandemic: Administratively there is the additional work of supporting sfca staff and community in transition, developing and learning new systems. Examples of supporting the industry/community include but are not limited to:

- Convene Leadership of institutions and organizations to assess needs
- Additional Requests for funding through CARES, APP COVID 2020 Perspectives, Call for artists
- Advocacy – Appealing to the public for support through paid advertising, News appearances and Social Media.

Shifting Administrative, Accounting and Contracting Processes to e-sign

- Creating templates, workflows, train and troubleshoot individually.
- Requisitions for Purchase, Overtime Requests, D-40, SPO-010, etc.
- Currently working on creating workflows in e-sign for PAS forms.

Technology: laptops, computers and smartphones , Video Conferencing Platforms, internet

- Provide necessary computer and phone equipment to SFCA staff based on need and access to network drives.

Postponed/changes due to pandemic

- Public programs and rental program for the Hawaii State Art Museum.

- 13th Festival of the Pacific Arts & Culture in June of 2020. HiSAM was to be an event venue with daily stages and exhibitions. While FESTPAC was postponed due to COVID-19, the SFCA continued with the planned exhibition Mai Ho'ohuli I ka lima I luna in HiSAM featuring Native Hawaiian Artists.
- Scholastics and Young Artists of Hawaii will continue but adjudication and ceremonies will be virtual.

HiSAM Reopening

Hawai'i State Art Museum is closed as of Thursday, August 27, in compliance with the new stay-at-home order on O'ahu. We will post an update on reopening following CDC guidelines in the coming weeks.

Strategic Plan Implementation measurables

SFCA cohorts will be revisiting the 2019-2023 SFCA Strategic Plan Implementation Measurables on 9/29/20 – 10/1/20. The focus of the review will be on developing measures and outcomes for implementing the SFCA's strategic plan post COVID.

Johnson explained, the work is getting done through creative thinking of our staff, utilizing a variety of resources. The only constant is that society will emerge different and hopefully in positive ways. This report is a brief update on some of the events shaping the future of the SFCA.

8.Executive Session (closed to the public), pursuant to Hawaii Revised Statutes section 92-5(a)(2) b/c to consider evaluation of the Executive Director:

A motion to enter executive session was made by Karen T. Polivka at 11:25 a.m. and seconded by Jane Clement. The motion was approved unanimously. Commissioner Sherman Warner led a discussion of the process and the results of the evaluations submitted by the Commissioners and the direct-report staff as well as a self-evaluation by the Executive Director. "In view of the Executive Director's outstanding level of achievement during the year under review, it is agreed that:

- a) Commissioners Sherm Warner and Lloyd Unebasami will write a letter to the Executive Director on behalf of the full commission commending the Executive Director for his outstanding performance.
- b) For the year beginning July 1, 2020, the Commission recommends that the Executive Director receive the same salary increase, if any, that is received by the SFCA staff.
- c) While the Executive Director is highly deserving of a merit increase for the year beginning July 1, 2020, the commissioners recognize that this is not the time to make such a request due to the State of Hawaii's current economic crisis." A motion to consider evaluation of the Executive Director was made by Karen T. Polivka and seconded by Jane Clement. The motion was approved unanimously.

9. Announcements:

There were none.

10. Adjournment:

Chairperson Lloyd Unebasami called for motion to close the meeting by Karen T. Polivka and seconded by Jane Clement. The meeting adjourned the meeting at 11:47 a.m.