



HAWAII

STATE FOUNDATION on
CULTURE and the ARTS

BIENNIUM GRANTS PROGRAM
FISCAL YEAR 2024
FISCAL YEAR 2025

Grants Workshop



GRANT
IMPLEMENTATION
PERIODS

Fiscal Year 2024

July 1, 2023, through June 30, 2024

Fiscal Year 2025

July 1, 2024, through June 30, 2025

August 1, through August 31, 2022

The Intent to Apply is required to be submitted for each fiscal year the organization plans to apply for funding support to verify State legal eligibility requirements

INTENT TO APPLY

FISCAL YEAR 2024

FISCAL YEAR 2025

Must have a Hawaii GO Smart account to access the Intent to Apply for both fiscal year

State Legal Eligibility Documents

1. A copy of the organization's tax-exempt status letter from the IRS; and
2. A copy of the organization's bylaws and/or policies which must include:
 - a. A description of the manner in which business is conducted;
 - b. A prohibition against nepotism; and
 - c. Procedures for managing potential conflict-of-interest situations.
 - d. A statement from the organization affirming that the members of its governing board have no material conflict of interest and serve without compensation. (The organization must have a governing board whose members have no material conflict of interest and serve without compensation.)

COMPLIANCE REQUIRED

Applicant organizations must be compliant with [Hawaii Compliance Express](#) and have an active registration with [SAM.gov](#) at the time the project application is submitted through Hawaii GO Smart

Hawaii Compliance Express

Certificate of Compliance for the following:

1. Hawaii Department of Taxation
2. Internal Revenue Service
3. Hawaii Department of Commerce and Consumer Affairs
4. Hawaii Department of Labor & Industrial Relations

SAM.gov

1. Active and registered
2. Provide the SAM Unique Entity ID PDF

Application Requirements

1. Must be a nonprofit arts or culture organization, 501(c)3 exempt from federal income tax by the Internal Revenue Service (IRS)
2. Not SFCOA Staff, members of the SFCOA Board of Commissioners, or immediate family member
3. Organization is incorporated under the laws of the State of Hawai'i
4. Project takes place in the State of Hawai'i
5. Organization has at least one year of project experience
6. Not barred or suspended from receiving federal funds
7. Registered and active with SAM.gov
8. Compliant with Hawai'i Compliance Express- (Vendors.eHawaii.gov/HCE)
9. Accessibility: The organization has a National Endowment for the Arts- Section 504 Evaluation on file.
10. 1:1 match is required
11. Fiscal sponsorship is not permitted
12. Only one application per fiscal year grant cycle
13. Application must be entirely completed and submitted via the Hawaii Go Smart online application system (Hawaii.GoSmart.org)

APPLICATION PERIOD

FISCAL YEAR 2024

FISCAL YEAR 2025

September 1, through October 30, 2022

Nonprofit arts and culture organizations must meet the following to be eligible to submit the application to the Biennium Grants fiscal year 2024 and/or fiscal year 2025:

A 501(c)3

Meet all Chapter 9 State legal eligibility requirements and receive written approval from the SFCA

Meet all application requirements

The application is required to be submitted for each fiscal year funding is requested to support

The submission of the application is not a guarantee of the grant award



BIENNIUM GRANTS
PROGRAM

GRANT CATEGORIES

Heritage and Preservation (Culture)

Community Arts (Engagement)

Community Arts, Community Development, Arts & Healing

Arts Education (Education)

Presenting & Performing Arts (The Arts)

Literacy Arts, Visual Arts, Media Arts, Performing Arts

BIENNIUM GRANTS PROGRAM

Supported Project Formats:

- Virtual/On-line
- Streaming
- Broadcast
- In-person

The format in which the project and the project activities will be presented must be clearly identified in the project application

PROJECT REQUIREMENTS

Should the project application submitted to the Biennium Grants FY 2024 and/or the Biennium Grants FY 2025 grant cycle be selected for a grant award, the project funding is requested to support must be completed in its entirety within the grant implementation period.

This includes:

- Project & Title
- All Project Activities
- Project Timeline
- Format in which the project and activities are presented

THINGS TO KNOW ABOUT THE BIENNIUM GRANTS PROGRAM

- Competitive grant program
- Available funding for the program is based on the approved budget provided by the State Legislature
- Submission of the fiscal year 2024 and/or fiscal year 2025 project application is not a guarantee of project funding
- Each fiscal year project application is reviewed and scored by the SFCA grant review panel separately
- Grant award for the fiscal year 2024 is not a guarantee of a grant award for the fiscal year 2025
- Non-award for the fiscal year 2024 is not a guarantee of non-award for the fiscal year 2025
- Biennium Grants Program supports projects/programs ONLY
- Any modification to the project and project activities due to COVID-19 are no longer accepted
- Grant funds may not be allocated toward general operating and/or COVID-19 expenses

UTILIZE THE AVAILABLE RESOURCES

Review the Biennium Grants Program documents before starting the application:

- Grant Categories
- Project Application Instructions
- Evaluation Rubric

Available on the SFCA grants website, Hawaii GO Smart Biennium Grants Program page, and the FY2024 and the FY2025 program portals

Hyperlinked documents are available throughout the project application

GO Smart platform navigation tutorials are available by logging into your Hawaii GO Smart account and clicking 'Tech Tips'



State Foundation on Culture and the Arts

www.sfca.Hawaii.gov

www.sfca.Hawaii.gov/grants

Resources:

Hawaii GO Smart

<https://Hawaii.gosmart.org>

Contact SFCA Grants Team

SFCAgrants@Hawaii.gov

Questions?

Contact the State Foundation on Culture and the Arts (SFCA) Grants Team.

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