



COMMUNITY ARTS GRANT PROGRAM APPLICATION REQUIREMENTS

All eligible nonprofit arts and culture organizations must meet the application requirements to submit a project application to the Community Arts Grant Program.

1. Applicant organization must be a nonprofit arts or culture organization, 501(c)3 exempt from federal income tax by the Internal Revenue Service (IRS).
2. Applicant organization must be incorporated under the laws of the State of Hawai'i.
3. Applicant organization is not barred or suspended from receiving federal funds.
4. Applicant organization must be compliant with Hawaii Compliance Express (<https://vendors.ehawaii.gov/hce/>) at the time the project application is submitted. If the applicant is a recipient of a grant award, the applicant must remain compliant throughout the grant implementation period.
5. Applicant organization must have an active registration with SAM.gov (<https://sam.gov/content/home>) at the time the Application is submitted. If the applicant is a recipient of a grant award, the applicant must maintain the active registration throughout the grant implementation period.
6. *Accessibility:* Section 504 of the Rehabilitation Act of 1973 is a federal law designed to protect the rights of individuals with disabilities. The Civil Rights Office of the National Endowment for the Arts (NEA) require all grant recipients to have Section 504 Self-Evaluation on file. The form ensure that programs are accessible to disabled visitors and employees. To assist the organizations 504 Coordinator with compliance, the self-evaluation document is available at this link: [Section 504 Self-Evaluation Workbook- National Endowment for the Arts- Civil Rights Office](#). Note, the self evaluation does not need to be provided to the State Foundation on Culture and the Arts (SFCA).
7. Only one application may be submitted per applicant organization.
8. Applicant organization must have at least one year of experience with the project to request grant support.
9. The project funds are requested to support must take place in the State of Hawai'i.
10. Fiscal sponsorship is not permitted by the State of Hawai'i.
11. Applicant organization is required to provide 1:1 matching fund as a grantee.
12. The Intent to Apply and the Application must be entirely completed and submitted via the Hawaii GO Smart, the grant platform utilized by the SFCA. (<https://hawaii.gosmart.org/>). No applications will be accepted by email or hard copy.

All questions should be directed to the SFCA Grants Team at SFCAgrants@Hawaii.gov.