

JOSH GREEN, M.D.
GOVERNOR
KE KIA'ĀINA



KEITH A. REGAN
COMPTROLLER
KA LUNA HO'OMALU HANA LAULĀ

MEOH-LENG SILLIMAN
DEPUTY COMPTROLLER
KA HOPE LUNA HO'OMALU HANA LAULĀ

STATE OF HAWAII | KA MOKU'ĀINA O HAWAII'
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA 'OIHANA LOIHELU A LAWELAWE LAULĀ
P.O. BOX 119, HONOLULU, HAWAII 96810-0119

King Kamehameha Celebration Commission Meeting Minutes

Date: Tuesday, August 13, 2024

Time: 6:00 p.m.

Place: Zoom and State Foundation on Culture and the Arts Multipurpose Room

Commission Attendees Per Roll Call: **Kainoa Daines** (Royal Order of Kamehameha I), **Louise Alina** ('Ahahui Ka'ahumanu), **Ian Custino** (Hale O Nā Ali'i O Hawai'i), **Jame Schaedel**, (Kamehameha Schools Alumni Association), **Leinā'ala Lopez** (Island of Moloka'i), **Moani Whittle-Wagner**, Island of Maui

Attendees: **Clint Kalaola** (Kala Foundation), **Pam Alconel**, (Island of Lāna'i pending), **Karen Winpenny**

- I. Call to Order, Roll Call and Reminders, Establish Quorum** -- Meeting called to order at 6:04 p.m. by Kainoa Daines, Chair. Meeting minutes for May, June and July were approved. Note the meeting minutes are posted on the King Kamehameha website. No public testimony was provided.
- II. Executive Director's Report** (Amy Hammond) -- Amy reported that she has been completing her regular duties and tasks and spent time reviewing the HTA Grant funding process. She has been preparing the information to solicit a second procurement which will be issued once the funds are in our account. Amy contacted the State Foundation on Culture and the Arts regarding our 2025 Lei Draping Funding and is awaiting instructions. She is currently gathering information for the HTA report. Please provide any event information for 2025 events so we can complete the website updates.
- III. Financial Report** (Amy Hammond) -- Amy noted that she submitted the request for payment to State Foundation on Culture and the Arts for the procurement. We are awaiting the second portion of the payment to be received HTA in our account so an additional procurement can be issued. In addition, we are still awaiting the \$50,000 from the State Foundation on Culture and the Arts to be transferred into our account. Kala Foundation will be working directly with neighbor island coordinators to secure the information needed for reimbursement of expenditures and will pay once they receive payment from the State. We are securing meeting dates with DBEDT as we are new to the department. We received 1 report so far from outer island events and waiting for rest of the islands and will disperse 70% after receiving it. Final 30% balance will be paid upon receiving payment from the State after reports are accepted by HTA. Just a reminder to turn in your reports if you wish to be reimbursed.

IV. *KKCC Business/Committee Reports*

- a. ***Executive Committee Report*** (Kainoa Daines) -- Kainoa noted he would like to meet with each Commissioner and the head of each organization that is represented to learn more about how we can work together more closely. We will be reaching out to schedule a meeting so please let us know your availability when you receive an email from Amy. We would like to clarify each organization's role. We are looking to have a theme selected for the statewide marketing so please forward to Amy at your earliest convenience.
- b. **VOTE:** Kainoa noted that this vote is related to HTA funding. We are looking to return to the local funding rather than the statewide umbrella funding we are currently doing for the past few years. As a State Agency, KKCC must follow State Procurement Office (SPO) procedures, and it is very complex. When we received funds from HTA through the grant process there is a great time delay creating lack of interest in procurement and frustration. KKCC writes the grant and then must wait for 70% of the funds to be transferred to the State if awarded and then into the KKCC Trust Fund after all compliances are met. Then we must procure and award the partial funds. The entity awarded must front a significant amount of the funds with no guarantee when payment will be received. Then, only after all approved events and reports are completed and received can we submit them to HTA to receive the balance (30%) of the funding. Again, there is a time delay for those funds (the 30% balance) to be received from HTA as it must be transferred to the State and then into the KKCC Trust Fund. Then once again, the funds need to be procured, like with the initial 70% payment from HTA. Once any additional work has been completed and reports submitted, we await the funds to be received from HTA, then transferred to the State and then transferred into the KKCC Trust Fund. The funds may be released to the entity awarded only after the funds have been encumbered and requisitioned from the State which takes one to three and in some cases up to 12 months for the entity awarded from the procurement. It was noted that this year the HTA Funding Requests for Proposal are due on September 20, 2024. Jame suggested that we should advocate for general funds to appropriate funding for event execution.
Vote: Effective immediately and to expedite funding and reimbursements related to event execution, the commission calls the vote that island non-profits are independently responsible for applying for and managing HTA grants for Kamehameha Celebration events. Motion moved by Ian and seconded by Jame with the motion passed unanimously.
- c. ***Legislative*** (Manu Powers) -- Nothing to report.
- d. ***Statuary*** (Kimo Alama Keaulana) -- Nothing to report.
- e. ***Retention*** (Kēhaulani Keana‘aina) -- Leilani submitted a report noting an update requested: Follow up on submitting to the Governor for the Hawaiian Lei Sellers Association seat for the future. This discovery was made recently through Hawai‘i State Archives research for something else and to have been one of the historical appointed seats.
- f. ***State Archives*** (Kimo Alama Keaulana) -- Nothing to report.
- g. ***Friends of KKCC*** -- Nothing to report.
- h. ***Outreach and Education*** -- Nothing to report.

V. *Events*

- a. ***Kaua‘i Ho‘olaule‘a*** (Kalei Hoffman) -- Nothing to report.
- b. ***O‘ahu, Parade, Ho‘olaule‘a, Pā‘ū*** (Clint Kalaola, O‘ahu Parade Chair and Ho‘olaule‘a Chair) -- Clint reported O‘ahu Pā‘ū applications are out. Deadline is August 31, 2024.
- c. ***Statue Lei Draping*** (Louise Alina) -- Nothing to report.

- d. *Moloka'i Parade/Ho'olaule'a* (Leina'āla Lopez) -- Nothing to report.
- e. *Maui Parade/Ho'olaule'a* (Moanike'ala Whittle-Wagner) -- Moani noted that the Parade date has been set Saturday, June 21, 2025 with the location still to be determined. They are looking to potentially hold the parade in various communities over the next few years so when they return to Lahaina the communities will hopefully participate. All eight islands are full for the Pā'u Units. Kainoa recognized the Maui fires and had a moment of silence for Maui.
- f. *Lāna'i* (Pam Alconel, pending) -- Nothing to report.
- g. *Island of Hawai'i -- Hilo Lei Draping and Kohala Lei Draping/Parade/Ho'olaule'a* (Keke Kaniho) -- Nothing to report.
- h. *Kona Parade and Ho'olaule'a* (Kēhaulani Keana'aina) -- Nothing to report.

VI. Commissioner reports/updates non-island specific representatives

- a. *Royal Order of Kamehameha* (Kainoa Daines) -- Royal Order will be recognizing Louise Alina this year for her service in the Hawaiian community.
- b. *'Ahahui Ka'ahumanu* (Louise Alina) -- Nothing to report.
- c. *Hale O Nā Ali'i* (Ian Custino) -- They will be holding a convention on Kaua'i from October 19 – 22. The Kahuna Nui is Leimomi Kahn.
- d. *Daughters & Sons of Hawaiian Warriors, Māmakakaua* (Puake'ala Mann) -- Nothing to report.
- e. *Daughters of Hawai'i* (Kēhaulani Keana'aina) -- Nothing to report.
- f. *Association of Hawaiian Civic Clubs* (Beverly Lee, pending) -- Nothing to report.
- g. *Kamehameha Schools Alumni Association* (Jame Schaedel) -- Nothing to report.
- h. *Kapahulu Music Club* (Kimo Alama Keaulana) -- Nothing to report.
- i. *Waimānalo Hawaiian Homes Association* (Leilani Kahaono) -- Nothing to report.
- j. *Papakōlea Community Association* (Vacant) -- Nothing to report.
- k. *Island of Hawai'i* (Keke Kaniho) -- Nothing to report.
- l. *Island of Maui* (Moanike'ala Whittle-Wagner) -- Moani inquired about the use of the Southwest Airline tickets if we plan to use them for a planning meeting/retreat in hopes of meeting in the first quarter of 2025.
- m. *Island of Kaua'i* (Kalei Hoffman) -- Nothing to report.
- n. *Island of Moloka'i* (Leina'ala Bishaw) -- Nothing to report.
- o. *Island of Lāna'i* (Pam Alconel, pending) -- Nothing to report.

VII. Public Testimony -- Nothing to report.

VIII. Upcoming Meeting -- The next meeting is currently scheduled for Tuesday, September 10, 2024.

IX. Adjourn -- Meeting adjourned at 6:48 p.m.